

**CITY OF INGLESIDE
MINUTES
CITY COUNCIL MEETING
AUGUST 9, 2011**

1. Call meeting to order

The meeting was called to order at 6:31 p.m. with Mayor Pete Perkins presiding. Council Members present: Mayor Pete Perkins, and Council Members Cynthia Wilson, Rayman Kinman, Elaine W. Kemp, John F. Schack, Willie Vaden, and Paul Pierce. City of Ingleside Staff present: City Manager Jim Gray, City Secretary Kimberly Drysdale, and City Attorney Michael Morris. There were approximately 10 guests.

2. Invocation

3. Pledge of Allegiance

4. Presentations from the Audience

There were no presentations from the audience.

5. Consideration and action of the minutes of the City Council Meeting dated July 26, 2011.

Council Member Wilson made a motion to approve the minutes of the City Council Meeting dated July 26, 2011 and was seconded by Council Member Pierce.

Council Member Kinman stated he preferred more detail in the minutes regarding the discussions being made specifically regarding the AFA agreement and requested that the recordings of the meetings be kept longer than currently scheduled by the records retention policy. City Manager Jim Gray stated the staff would bring back a policy to keep the recordings longer than currently scheduled.

The motion to approve the minutes of the City Council Meeting dated July 26, 2011 was approved with Mayor Perkins and Council Members Wilson, Kinman, Kemp, Schack, and Pierce voting aye; and Council Member Vaden abstaining because he was not present at that meeting.

Mayor Perkins closed regular meeting to open the Closed Executive Session for agenda items 6 & 7 at 6:37 p.m.

6. Consideration and action regarding the matters hereinafter described at A, B, and C including authorization for the hiring of attorneys, consultants, and experts to assist the City Attorney with regards to:

- A. Dispute with the City of Corpus Christi and Nueces County as to boundary lines and jurisdiction over certain lands. The City Council of the City of Ingleside may hold a closed executive session for the purpose of conferring with its attorney on this matter in accordance with Section 551.071 of the Texas Government Code.**
- B. Dispute with the City of Aransas Pass concerning the 1990 Agreement between the cities relating to the provision of utility services in certain geographic areas. The City Council of the City of Ingleside may hold a closed executive session for the purpose of conferring with its attorney on this matter in accordance with Section 551.071 of the Texas Government Code.**
- C. Consideration and action regarding the provision of utility services by the City of Ingleside to customers of Aransas Pass in the Aransas Pass ETJ. The City Council may meet in Closed Executive Session to confer with the City Attorney concerning this matter in accordance with Texas Government Code Section 551.071.**

Not action was taken.

7. **Consideration and possible action regarding the contract of the City Manager. The City Council of the City of Ingleside may hold a closed executive session for the purpose of employee evaluation of the City Manager, Jim Gray pursuant to Section 551.074 (Personnel Matters) of the Texas Government Code.**

No action was taken.

Mayor Perkins closed the Executive Session and re-opened the regular meeting at 8:00 p.m.

8. **Consideration and action regarding the setting of Management Goals for the FY 2011/2012.**

Mayor Pete Perkins suggested the management goals include the continued discussions and negotiations with the Canyon Supply & Logistics, Port of Corpus Christi Authority, as well as any other potential industry. He also requested the continuation of the Street Improvements Plan, the top 20 projects for the Capital Improvements Fund expenditures, and the continued downward trend of tax rates and the utility rates

Council Member Vaden requested the establishment of a policy that require permitting and escorts for large/heavy loads coming through our city and disturbing our already congested traffic. By requiring them to get a permit and an escort, we can better schedule them when there is not as much traffic on the main streets. City Manager Jim Gray stated we can include a fee that will cover the cost of the additional police officers and/or staff needed to assist with the securing of the streets. Council Member Vaden also requested an increase of water rates for the high-end users and for the staff to work with the Appraisal Board regarding the assessment of the commercial/industrial properties within the city limits of Ingleside. Mr. Gray stated that the request for downward trending of utility rates proposed by the Mayor and the increase by Council Member Vaden may be in conflict and it was suggested that the downward trend be for the typical customer and the increase be only for the high-end users.

Council Member Kemp requested the continuation of the ongoing plan for Street Improvements, Water Line Replacement, and Wastewater Line Replacement.

Council Member Kemp made a motion and was seconded by Council Member Wilson to set the Management Goals for the FY 2011/2012 as follows:

- A) Continued discussions and negotiations with the Canyon Supply & Logistics, Port of Corpus Christi Authority, as well as any other potential industry.
- B) Identify the top 20 projects for the Capital Improvements Fund expenditures.
- C) Continue the downward trend of tax rates.
- D) Continue the downward trend of utility rates for the typical customer and raise the water rates for the high-end users to be more in line with other area cities.
- E) Establish a policy requiring a permit and paid escorts for large/heavy loads coming through our city limits.
- F) Work with the San Patricio County Appraisal Board regarding the assessment of the commercial/industrial properties within the city limits of Ingleside.
- G) Continue the ongoing plan for Street Improvements, Water Line Replacement, and Wastewater Line Replacement.

The motion was approved unanimously.

9. **Discussion and direction from Council to the Staff regarding the FY 2011/2012 Budget.**

Mayor Perkins recognized that each Council Member has different areas of specific concern within the budget; however, he requested that everyone focus on the larger budget and not the small dollar amounts. The staff has presented basically the same budget as last year with the exception of items they have already noted.

Council Member Vaden stated that he would like to know the costs of the Narcotics Officer, IT staff member, and maybe one more patrol officer. City Manager Jim Gray explained that the cost of these positions, including benefits, is about \$60,000.00 per

person. That does not include equipment, vehicle, or other necessities depending on the position. Mr. Gray suggested these not be included in the budget at this time but rather be considered when the staff re-evaluates the budget about the half-way point of the FY. Council Member Vaden suggested that the additional officer may be able to be a floating position between the Police and Code Enforcement. He also requested there be a repair/replacement plan for the equipment. Mr. Gray explained that since we do not have equipment in our budgets at this time, we have been directing the staff to look at these types of items at the year-end if there are funds available.

Council Member Kemp questioned the balance of the Capital Improvement Plan currently known to be approximately \$383,000 versus what is in the FY 2011/2012 budget of \$1,350,000 with line item 51-520-760. Finance Director Paul Baen explained that is the difference of cash balance versus budgeted funds. It was also noted that line item 51-4592 shows the bonds of 1,350,000 being received in the FY 2011/2012 for the expenditure of the 51-520-760 when in actuality the funds will be received in the current FY. This was a very good example of timing of the funds received, cash balances, and budgeted funds all being slightly different.

Council Member Pierce requested that the Capital Improvement items be distinguished by actual projects versus outlay items. Capital Projects being those items where there is construction of actual buildings or infrastructure items such as water, wastewater, streets, or drainage needs. Capital Outlay being items purchased such as vehicles, equipment, furniture, etc. Mr. Gray stated the future Capital Improvements Plan can be separated between Projects vs. Outlay items.

Council Members Kinman and Kemp requested that due to the possible timing of reimbursements that the \$500,000 needed for Phase II of the NEPA process be included in the budget even though it will be reimbursed by TxDot.

10. Consideration and action regarding the public hearings and proposed tax rate with regards to the FY 2011/2012 Budget.

Finance Director Paul Baen explained that adjusted tax base is still fluctuating due to the changes that continue to occur as people dispute their property values with the Tax Appraisal Board. As of the most current figures provided by the San Patricio County Tax Appraisal office, the Rollback tax rate is \$0.758491/\$100 value and the Effective tax rate is \$0.698945/\$100 value.

City Manager Jim Gray recommended the Council consider maintaining the current total rate of \$0.6975/\$100 value. He also explained due to City Charter requirements for publication notices the number of public hearings required, we will need to have two special meetings/hearings and staff recommends Thursday, August 25 and Tuesday, August 30, 2011, both at 6:30 p.m.

Council Member Vaden made a motion to set the Public Hearings for August 25 and 30, 2011 at 6:30 p.m. and the proposed property tax rate be set at \$0.697500, which is effectively a 0.02% decrease in the tax rate and was seconded by Council Member Kemp. The motion was approved unanimously.

Mayor Perkins recessed the meeting at 8:57 p.m. for a short break.

Mayor Perkins reconvened the meeting at 9:04 p.m.

Item # 11 was removed from the agenda.

11. Consideration and action to reschedule the Regular City Council Meeting of August 23, 2011.

12. Consideration and action authorizing the City Manager to enter into an Interlocal Agreement for Emergency 9-1-1 Public Safety Answering Point Services with the Coastal Bend Council of Government.

Council Member Schack made a motion authorizing the City Manager to enter into an Interlocal Agreement for Emergency 9-1-1 Public Safety Answering Point Services with

the Coastal Bend Council of Government and was seconded by Council Member Pierce. The motion was approved unanimously.

13. Consideration and possible action to replenish the City Manager fund for equipment purchases back up to \$20,000.00.

Mayor Perkins made a motion to approve the replenishment of the City Manager fund for equipment purchases back up to \$20,000.00, not to exceed \$18,302.17 was seconded by Council Member Kinman. The motion was approved with Mayor Perkins and Council Members Wilson, Kinman, Kemp, Schack, and Pierce voting aye; and Council Member Vaden abstaining.

14. Receive Monthly Departmental Reports for July 2011. (Attach)

It was questioned if non-profit entities could provide refreshments during the Movie at the Park events as fundraisers for their entities and City Manager Jim Gray stated that it will be possible.

15. Reports from Staff

City Manager Jim Gray announced the following events and requested the Council Members RSVP with the City Secretary Office for those items requiring fees:

- * Ribbon Cutting for TSTC Renewable Energy Education Center on Monday, August 15, 2011 at 10:00 on the Port property formerly known as NSI – this is the first lease of the property.
- * Next movie in the park night scheduled for August 26
- * September 16, 2010 – TML Region 11 Quarterly Meeting in Port Lavaca
- * September 29, 2011 – San Patricio County Economic Development Corporation Annual Meeting at Aransas Pass Community Center
- * October 11-14, 2011 - TML Annual Conference in Houston

Mr. Gray gave an overview of the recent meetings at San Patricio County Appraisal District Appeals and it was noted that the Port of Corpus Christi Authority did approve an extension to Canyon Supply and Logistics at this morning's meeting from September 15, 2011 to October 15, 2011; however, the \$1,000,000 deposit will not be refundable after September 30, 2011.

16. Requests from Council


Council Member Vaden requested the staff look into getting a written confirmation from DelMar College and/or TSTC that the TSTC Renewable Energy Education Center will not result in a tax increase to our citizens.

Council Member Kinman requested a policy be put into place to keep the recording of our public meetings longer than State Statute requires.

17. Adjourn

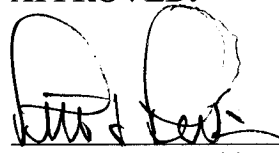
There being no further business, the meeting was adjourned at 9:43 p.m.

ATTEST:



 Kimberly Drysdale, City Secretary

APPROVED:



 Mayor, Pete Perkins