

**CITY OF INGLESIDE
MINUTES
SPECIAL CITY COUNCIL MEETING
AUGUST 30, 2011**

1. Call meeting to order

The meeting was called to order at 6:30 p.m. with Mayor Pete Perkins presiding. Council Members present: Mayor Pete Perkins, and Council Members Cynthia Wilson, Rayman Kinman, Elaine W. Kemp, John F. Schack, Willie Vaden, and Paul Pierce. City of Ingleside Staff present: City Manager Jim Gray, City Secretary Kimberly Drysdale, and City Attorney Michael Morris. There were approximately 15 guests.

2. Invocation

3. Pledge of Allegiance

4. Consideration and action regarding a contract between the City of Ingleside and Naismith Engineering, Inc. to perform engineering services.

City Manager Jim Gray explained that the City of Ingleside has been utilizing Naismith Engineering Services for 20 years without a contract for general services. At this time Mr. Gray is recommending that the City enter into a contract with Naismith Engineering in order to secure their services and commitment to our needs. City Attorney Michael Morris stated there would be no term limit; however, there is a 30-day written termination notice with or without cause. This is for routine services only. Any Geo-Tech, travel expenses, or other direct reimbursement expenses will require prior written approval. Projects using Federal funds that require an RFQ process will use the process required by the grant to employ an engineer for the project.

Council Member Kemp made a motion authorizing the Mayor and City Manager to sign the contract between the City of Ingleside and Naismith Engineering, Inc. to perform engineering services; and was seconded by Council Member Vaden. The motion was approved unanimously.

Naismith Engineering representative John Michael thanked the City Council for the continued confidence with the firm.

5. Consideration and action regarding the approval of a Memorandum of Understanding adopting the Disadvantaged Business Enterprise Program with the State of Texas.

City Manager Jim Gray stated this is a requirement of the AFA Agreement with TxDOT in order for them to be able to reimburse us for Phase II of the NEPA process. He explained the purpose of the Disadvantaged Business Enterprise (DBE) Program is to promote those businesses listed with the State of Texas as meeting the disadvantaged requirements. The State will set goals based on a case by case basis and notify us. We then include those requirements in our RFQ for the project and confirm compliance with the goals set by the State.

Council Member Kemp made a motion authorizing the Mayor to sign a Memorandum of Understanding adopting the Disadvantaged Business Enterprise Program with the State of Texas, and was seconded by Council Member Wilson. The motion was approved unanimously.

6. Second Public Hearing regarding the proposed Budget, the proposed Tax Rate, and the proposed Tax Revenue for FY 2011/2012. (Attach)

Mayor Perkins opened the Public Hearing regarding the proposed Budget for FY 2011/2012 at 6:45 p.m.

There were no speakers for or against the proposed Budget for FY 2011/2012.

Mayor Perkins closed the Public Hearing at 6:46 p.m.

Mayor Perkins opened the Public Hearing regarding the proposed Tax Rate and the proposed Tax Revenue for FY 2011/2012 at 6:47 p.m.

There were no speakers for or against the proposed Tax Rate and the proposed Tax Revenue for FY 2011/2012.

Mayor Perkins closed the Public Hearing at 6:48 p.m.

7. Discussion and direction from Council to the Staff regarding the proposed Budget and the proposed Tax Revenue for FY 2011/2012.

City Manager Jim Gray explained the current draft provided to the Council includes the direction provided to staff at the August 25, 2011 meeting. Also at that meeting it was requested for options regarding possible salary increases for the Police Department TCLEOSE certified staff (excluding the Chief of Police) and the funding options. Utilizing the recommendation to bring the starting officers up to the middle of the area pay range for new hires, there are six positions that are below that dollar figure. The staff has put together a recommendation utilizing a minimum of \$15.69/hour as the starting wage that totals approximately \$11,400 and a second option to increase all other TCLEOSE certified positions by \$1.00/hour that totals approximately 21,600; for a combined total of \$33,000. The funding sources being considered are (1) utilize a portion of the Proposed Net funds of FY 2011/2012 budget which is currently \$83,077; (2) utilizing the funds currently proposed in the staff and maintenance of the Swimming Pool which is about \$33,000; or (3) making adjustments to the Library Hours to save personnel funds which will only save about \$11,000. Staff recommends option (1) to utilize \$33,000 from the Proposed Net funds of FY 2011/2012 budget.

Mayor Perkins and Council Members Wilson, Kinman, Kemp, Schack, and Vaden preferred to (1) increase for the starting pay to begin at \$15.69 and (2) the other TCLEOSE certified staff (excluding the Chief of Police) to receive a \$1.00 increase which will increase the PD salaries by an additional \$33,000.

Council Member Kinman questioned if other line items such as City Council Meetings/Conference Funds or Non Departmental Rental Funds could be removed could be reduced or eliminated to fund the additional \$33,000. Council Member Vaden stated that the City Council Meetings/Conference Funds of \$9,000 is miniscule compared to other Cities. Mr. Gray explained the funds will be needed for Council Members to attend Conferences, Legislative Briefings, local events, etc. He also explained the proposed budget does not include staffing at the Skate Park for the FY 2011/2012 budget year. The park will be open 24/7 and the concession stand will be closed except for special events.


Mayor Perkins and Council Members Wilson, Kinman, Kemp, Schack, and Vaden preferred to fund the additional \$33,000 for the Police Department TCLEOSE certified officers from the Proposed Net funds of FY 2011/2012 budget.

Council Member Vaden asked if there had been any progress regarding a permit fee for oversized or heavy loads coming through town and Mr. Gray stated that is being looked into as well as all Appendix A Fee Schedule items.

8. Adjourn

There being no further business, the meeting was adjourned at 7:20 p.m.

ATTEST:


Kimberly Drysdale, City Secretary

APPROVED:


Mayor, Pete Perkins