

City Manager

Monthly Report for March 2014

- Have held meetings with Wildcat/Midstream, Flint Hills, Oxy, and Oaks by the Bay Apartment developers regarding the pending lawsuit. Holding regular phone conference with City Attorneys regarding the filings and rebuttals. It appears that the complainants will remove the Multi-Family zoning item from the lawsuit.
- Have had several meetings with Koch/Flint Hills regarding the pipeline coming through the South-Western area of town.
- The Corpus Christi and Nueces County lawsuits continue moving forward.
- There were numerous ED packages from the Governor's Office to review and we responded to 3 of them due in March and continue working on one due in April.
- The combined water levels as of 4/3/14 are at 46.6%.
- Working with Engineers and Contractors regarding the EDA grant. The elevated Water Tank ground area was completed and they have begun building the tower portion. The staff and engineers are performing regular inspections.
- Met with TxDOT, County Judge, Engineers, and staff regarding SH-200. San Patricio County Commissioner Court has agreed to split the \$38,000 TIFF Study fee. That contract has been executed with Texas A&M.
- Our first meeting for Public input for the Parks Master Plan is scheduled for April 3, 2014 at 6:00 p.m. We continue to work through items as they are brought to our attention.
- The towing ordinance being considered is waiting for a few changes. We are basing our Ordinance off of Corpus Christi's Ordinance and they are revamping theirs right now, so we are waiting for those changes to be finalized before we present to Council. As of the end of February, this Ordinance is still in their own legal department.
- We have made an offer to a candidate for Finance Director. The candidate will begin May 5 if all goes well with the hiring process.
- Attended the TEDC conference with Council Member Ben Tucker, the Coastal Bend to DC trip with Mayor Perkins, and the TCMA Region 9 as well as the TML Region 11 meetings in Kingsville with Mayor Perkins and Council Member's Wilson and Pierce.

City Secretary/Human Resources Monthly Report for March 2014

Council Meetings: Prepared for 2 Council Meeting

Open Records Request: 3 requests documented

Employment Applications: Received 30 applications

TABC Permits: 0

Vehicle Tags: 2 tag changes and 0 with insurance change

News Paper Ads: We received no billing, can't confirm.

Workers' Comp./Liability Claims: 7

Report a Concern: 5

Other:

- * Assisted with day-to-day items in Finance including but not limited to 13 transfers, and bank reconciliations.
- * Assisted 3 employees with benefits questions/communications with the TML-IEBP and 0 employees with TMRS inquiries.
- * Performed 4 new hire orientations, 2 exit interviews, and reminded Managers of 2 6-month evaluations.
- * Worked with 7 community service individuals for a total of 203.5 hours.
- * We responded to 3 Economic Development leads through the Governor's Office.
- * Continuing the preparations for TMRS training in April and TML-IEBP open enrollment in May.
- * Prepared for and participated in the interviews for the Building Department's Administrative Assistant position.
- * Continued working with the Attorneys handling the Zoning/Petition Lawsuit.
- * Continued working with all Departments regarding the CIP projects for (1) this year's options; and (2) the 2014-2019 CIP binder.
- * Began training with the I-Info (CBCAN) system to replace the Code Red System.
- * Continued working with the needs for the May 10, 2014

Memo

To: Jim Gray, City Manager

From: Isabel Valdez 

Date: 04/01/2014

Re: March 2014 Monthly Report

Below, you will find Utility Department monthly statistical information for March 2014.

Number of Deposits – 46

Number of Opened Accounts – 52

Number of Closed Accounts – 49

Number of Disconnect Notices Mailed – 769

Total Late Fees Billed - \$7,000.03

Number of Utility Bills Mailed – 3,125

Total Water Consumption Billed – 21,929,900 Gallons

Total Water Billing Amount – \$172,079.17

Total Sewer Billing Amount - \$110,787.88

Number of Utility Payments Received – 2,890

Total Amount of Utility Payments Received - \$372,873.09

If you have any questions, please let me know.

Librarian's Report

March 2014

- Attended weekly Management meetings on Mondays for the month
- Coordinated and attended biweekly staff meetings.
- Assisted when needed at circulation desk and opened and closed when needed
- Conference call with SPACL over phone (March 5)
- Meeting with Isabel to begin weeding the audio cassettes from collection (March 10)
- Began gathering data for 2014 annual report (March 10)
- One on one hour computer class on Excel with patron (March 11)
- One on one hour computer class on Microsoft Word with patron (March 12)
- To Sams to buy some supplies for library (March 12)
- One on one hour computer class on Word Documents with patron (March 14)
- Worked on Agenda for upcoming Library Board meeting (March 14)
- Proctored a test (March 17)
- Meeting with Jim Gray about tile project for women's restroom and other library issues and complaints
- Attended the Library Board meeting (March 18)
- Meeting with Tony Martinez about supplies needed for women's restroom tile job (March 20)
- Meeting with James at Aransas Pass Library (March 20)
- One on one hour computer assistance with application process with patron (March 20)
- To Lowes to look at tile colors for the women's restroom for upcoming job (March 20)
- Met with Haynes Electric for possible job to replace the ballasts needed in library area (March 21)
- Assisted TKO company with our new alarm system for library (March 21)
- One on one computer class with patron on Excel/Word (March 21)
- Met with Robert Vana to figure out the outside dome lighting and possible reasons why they are not working (March 25)
- Meeting with Volunteer about staff meeting updates (March 25)
- To Lowes to purchase tile for the women's restroom project (March 26)
- Completed the library updated information Carey needed for the newsletter (March 27)
- Met with Sandy (Finance Interim) to discuss the library's CIP items for upcoming council per Jim (March 27)
- Meeting with Gina and the TKO tech about the new alarm system for library (March 27)
- Met with Gayle Goble about "Friends Group" record book and its process of the donations and memberships given to the library (March 27)
- Meeting with Stevie about Friends
- Dealt with patron on a case by case situation about over dues throughout this month
- Notarized as needed

- **Bill was out for a week in March**
- **Children's Program including Mr. Kippy: 208**

Meeting Room used by: Total 346

Juniorettes	Under Five Program	TCYSL	SBA
Woman's Club	Del Mar Business	GED	Computer Classes
Mr. Kippy	After School Program	Library Board	Connections
Game Day	Humble Center kids		

Cumulative Statistics FY 2013-2014

	Oct.	Nov.	Dec.	Jan	Feb	March	April	May	June	July	Aug	Sept.	Total
Total Circulation**	4162	3130	3178	4,434	2,846								17750
Adult Fiction*	431	430	538	411	457	511							2778
Adult Non-fiction*	313	258	207	246	178	226							1428
Spanish Language*	7	3	3	13	6	1							33
Juvenile Fiction*	179	100	128	106	139	123							775
Juv Non-Fiction*	89	49	52	48	46	45							329
Easy*	564	300	234	1699	269	269							3335
ILL Borrowed	27	6	3	13	16	19							84
ILL Requested/Lent	12	1	3	0	1	0							17
ILL Checkouts*	39	6	6	13	17	19							100
Periodicals*	29	20	14	21	39	24							147
Video*	34	31	32	10	23	23							153
Viewers	170	155	160	50	115	85							735
Audio, CD*	25	23	27	36	39	55							205
DVD*	2452	1910	1937	1831	1633	1788							11551
Viewers	9360	9550	9685	9155	8165	85							46000
Ref Transactions	2294	1717	1922	1720	1767	1515							10935
Computer Usage	837	619	635	801	776	816							4484
Library Programs	25	15	22	8	19	36							125
Materials used In-House (mag,supplies, news, etc.)	637	513	507	537	541	510							3245
Equipment used in-House (tv,laptops,screen,projector)	29	25	25	25	20	30							154
Patron Visits	2549	2053	2029	2149	2163	2043							12986
Prgrm Attendance:	192	135	133	46	145	234							885
New Cards	49	45	41	61	47	24							267
Materials Catalogued	219	86	86	92	116	184							783
Days Open	27	22	24	26	23	26							148
Hours Open	242.5	193	210.5	240	218	238.5							1342.5
Mtg. Room Use	232	154	245	196	211	346							1384
Volunteer Hrs.	92	78	92	110	68	68							508
Community Service Hrs.	9	13	8	9	1	11							51
Employee CE hours	1	5	2	2	3	3							16
** Circulation totals													

5

**March Monthly Report
Building Dept**

<u>Permit Type</u>	<u>Number of Permits</u>	<u>Permit Fee</u>	<u>Total Valuation</u>
Building	24	\$5,084.10	\$968,721.00
Electrical	14	\$860.95	\$25,700.00
Plumbing	11	\$861.45	\$27,700.00
Water Well	0	\$0.00	\$0.00
Mechanical	6	\$490.00	\$26,000.00
Demolition	1	\$150.00	\$0.00
Excavation	0	\$0.00	\$0.00
Move Structure	0	\$0.00	\$0.00
Commerical Repair	0	\$0.00	\$0.00
Tree Removal	0	\$0.00	\$0.00
Swimming Pool	0	\$0.00	\$0.00
Pipeline	1	\$1,710.90	\$0.00
Sign	0	\$0.00	\$0.00
Totals	57	\$9,157.40	\$1,048,121.00

Impact Fees Collected: \$5,769.10

Certificate's of Occupancy:

Commerical: 1 2787 MAIN KIM'S NAIL SALON

Residential: 0

Inspections Performed: 74

Code Enforcement report for February 2014

Completed 43 re-inspections on properties with previous violations resulted in the following:

<u>Abated:</u>		<u>Partially Compliant – Extension granted:</u>	
Weeds	3	Weeds	2
Rubbish	3	Rubbish	3
Junk Vehicle	3	Junk Vehicle	1
Zoning	2	Unsafe structure	1
Zoning:		Zoning – RV in R1	2
Boarding House in R1	3		
RV in R1	1	<u>Non-Compliant – File Complaint</u>	
		Weeds	2
<u>Non-Compliant – Post on Property/Send Certified</u>		Rubbish	3
Weeds	1	Junk Vehicle	1
Rubbish	3		
Zoning: C2 in R1	2	<u>Non-Compliant – Issue Work Order</u>	
No permit (Stop Work order)	4	Junk Vehicle	1
Unsafe Structure	1	Unsafe Structure – Board Up	1
		Total Re-inspects:	<u>43</u>

Identified 23 properties with violations to include the following:

Weeds	10
Rubbish	8
Junk Vehicles	12
Illegal Dumping	2
Illegal Parking	1
No Permit - Bldg	3
No permit – Electrical	1
No Permit – Tree Removal	1
Unsafe Structure	5
Zoning – RV in R1	1
Tree Trim	1
	<u>45</u>

Signs Removed:

Garage Sale:	12
Other	6

- 1) Assisted the Building Department with the front desk, phones, meeting with citizens, schedule inspections, perform inspections, issue permits, research property owner and Zoning information for citizens;
- 2) **Tested with the Texas State Board of Plumbing Examiners in Austin, Texas on Feb 12, 2014 and passed, became a State Licensed Plumbing Inspector;**
- 3) Attended the CBCOG Meeting on February 19, 2014;
- 4) Attended Youth That Care Board meeting on February 20, 2014

Any questions please feel free to contact me;

Carey Dietrich
Code Enforcement

Code Enforcement report for March 2014

Completed 43 re-inspections on properties with previous violations resulted in the following:

<u>Abated:</u>		<u>Partially Compliant – Extension granted:</u>	
Weeds	4	Weeds	1
Rubbish	7	Rubbish	1
Junk Vehicle	7	Unsafe structure	1
Zoning: RV in R1	1		
No Permit	2	<u>Non-Compliant – File Complaint</u>	
Illegal Dumping	2	Weeds	2
Illegal Parking	1	Rubbish	4
		Junk Vehicle	1
		Zoning – C2 in R1	1
		No Permit	1
		Illegal Dumping	1
<u>Non-Compliant – Post on Property/Send Certified</u>			
Weeds	1	<u>Non-Compliant – Issue Work Order</u>	
Rubbish	1	Weeds	1
Junk Vehicle	1	Rubbish	1
Unsafe Structure	1		
		Total Re-inspects:	<u>43</u>

Identified 19 properties with violations to include the following:

Weeds	7
Rubbish	9
Junk Vehicles	3
Illegal Dumping	1
No Permit - Plumbing	1
Unsafe Structure	6
Zoning – C2 in R1	1
Non Conforming Use	1
Impact Fees for Addition RV Spaces	1

30

Signs Removed:

Garage Sale:	17
Other	3

- 1) Assisted the Building Department with the front desk, phones, meeting with citizens, schedule inspections, perform inspections, issue permits, research property owner and Zoning information for citizens;
- 2) Attended the CBCOG Meeting on March 19, 2014;

Any questions please feel free to contact me;

Carey Dietrich
Code Enforcement



TO: Jim Gray, City Manager

FROM: Donald Paty, Director of Public Works

DATE: April 1, 2014

REF: MARCH 2014 ACTIVITY REPORT

DEPARTMENT	LOCATION	JOB PERFORMED
WATER	Various locations	Perform daily duties for utility desk - on/off, rechecks, locks & plugs, chlorine levels, read master meters, check pump stations, pick up & drop off mail, raise & lower flags
	Oxy Facility on FM 1069	Assist Parks Department with removal of items donated to the City when needed
	All meter routes	Read water meters
	1900 Pace Avenue	Make 3/4" water tap
	2261 Baywood	Make 4" sewer tap
	2375 Redwood	Repair 3/4" water service line
	2684 Avenue G	Repair 6" sewer main line
	FM 1069 & Hwy. 361	Repair 3/4" service line
	Alley of 3rd Street & Avenue J	Replace 3/4" service line
	2699 Avenue H, 2695 Avenue I	Replace 15 ft. of 8" pvc pipe and make 4" sewer tap
	1638 Mooney Lane	Make 1" water tap
	4th Street water pump station	Work on concrete pedestal
	4th Street water pump station	Mow grass
	First Street	Assist Drainage Dept. with culvert installation
	City Yard	Preparing manhole to be set on Chandler Lane
Simmons Park	Work on water fountain	
WASTEWATER	WWTP & 17 lift stations	Daily maintenance of WWTP and all lift stations
	WWTP	Power outage 2am - 5am, AEP problem, affected WWTP and water tower
	WWTP	Scott Electric came in to change out breakers and fuse panel for back up Chlorine pump system
	WWTP	Prepare monthly reports for TCEQ
	Office	Meet with Engineer regarding CIP Improvements
	Corpus Christi	Take samples to lab
	IOB	Assist IOB with problems at their lift station
	4th Street lift station	Ran sewer camera in line behind lift station found two problem areas
	Morgan St. lift station and Portside lift station	Pull pumps and remove debris
	Taft lift station	Sewer main stopped up with grease from Tortilla Factory
	Humble lift station	Respond to alarm at 2am, replace bad float and transducer
	2431 Fogg Avenue	Respond to sewer service request, need to run camera in line
	4th Street at Avenue I	Respond to sewer service request, plugged at main line
	4th Street at Avenue G	Replace two sewer taps on 6" line
	2426 Avenue E	Respond to sewer service request, plugged on residential side
	3186 & 3192 Susan Circle	Respond to sewer service request, ran sewer camera, roots in line on city side
	2789 Avenue I	Respond to sewer service request, plugged at main between H & I
	2762 Avenue D	Respond to sewer service request, plugged on residential side
	2732 Beaumont	Respond to sewer service request, clear at city clean out
	Avenue H & I alley	Respond to sewer service request, jetted line from manhole
	Live Oak	Respond to sewer service request, jetted line from manhole
	Breezeway Apartments	Respond to sewer service request, jetted line from manhole
	2123 Parkview	Respond to sewer service request, no cleanout, main line is clear
	2699 Avenue H, 2695 Avenue I	Work with Water Dept. to replace 15 ft. of 8" pvc pipe and make 4" sewer tap
	Atlantic Avenue	Level manhole lids
	Chandler Lane	Run camera in line
	Avenue G & First Street	Remove dirt piles left by construction
	City Yard	Install LED lights on water & ww vehicles
	City Yard	Preparing manhole for Chandler Lane installation
	City Yard	Replace alternator in truck #636
Dixie Diegel Field	Assist Parks Department	
Various locations	Haul limestone for Water Department	
STREETS	Brush Routes 1A - 4A	Brush pickup
	Oxy Facility on FM 1069 (Old NavSta)	Assist Parks Department with removal of items donated to the City
	Various locations	Patch potholes
	Lenore Avenue	Assist Drainage Dept. on culvert installation

	4th Street water pump station	Assist Water Department
	First Street	Assist Drainage Dept. on culvert installation
	City Yard	Assist WW & Drainage Dept. on manhole prep
BLDG., PARKS, DRAINAGE	All City Parks	Clean restrooms, empty trash
	Oxy Facility on FM 1069 (Old NavSta)	Removal of items donated to the City
	Simmons Park and Live Oak Park	Dig trenches for conduit and electrical line installation
	Simmons Park	Move donated soccer goals to park
	Simmons Park	Mowing and weeding
	Simmons Park	Preparing for Ingleside Round Up
	Cove Park	Mowing and weeding
	Live Oak Park	Mowing and weeding
	Whitney Lake	Mowing and weeding
	Dixie Diegel Field	Work with contractor on taking down broken light pole and replacing lights
	West Main Street	Mowing
	Library	Go to Lowe's to pick up floor tile, the remove commodes for contractor to install floor tile
	Library	Adjust toilet in men's restroom
	Police Department	Mowing and weeding
	Library	Check lights
	Fire Department	Repair toilet
	Annex	Move boxes to storage
	City Buildings	Change air conditioner filters
	City Hall	Level flower pots
	City Yard	Preparing manhole for Chandler St. installation
	4th Street water pump station	Assist Water Department
	First Street	Install culverts
	Lenore Avenue	Install culverts
RK		

Parks and Recreation Programs/Events Report

Humble Station Youth Center

The Humble Youth Center's After-School Program is in progress. The total for this month is 6 children enrolled.

For the month of March 2014, the Center was rented out 3 times by exempt non-profits and 8 times by private pay rentals.

Hildegard Schmidt Garden Center

For the month of March 2014, the Hildegard Schmidt Garden Center was rented out 15 times by exempt non-profits, 5 pay non-profits, and 6 private pay rentals.

Ingleside Senior Center

The Ingleside Senior Center has an average of 30 members a day attending the center.

N.O. Simmons Park

Market Days for the month of March 2014 was canceled due to low vendor participation.

Park and Recreation Misc.

INGLESIDE POLICE DEPARTMENT
MONTHLY STATISTICS REPORT: February 2014

A. Communications

2,233 Calls for Service

B. Uniformed Patrol

1. 82 Reports prepared
2. 21 Adult Arrests
3. 10 Traffic Accidents Investigated
4. 334 Traffic Contacts
- 5 01 Juvenile Arrests
6. 99.2 Hours Reserve Officer Service Time

C. Criminal Investigations

Uniform Crime Report (UCR), Part 1 Crimes

1. 20 Offenses Reported
2. 00 Unfounded, false or baseless
3. 08 cases were cleared by arrest or exceptional means
4. 01 case were cleared involving persons less than 18 years of age

Incidents/reports (other than UCR)

1. 62 Incident reports have been resolved or closed.

Stolen Property and Vehicles Recovered

1. \$ 36,543.42 in stolen property and vehicles recovered.

Cased filed with District Attorney/County Attorney's Office

1. 08 cases were filed with County Attorney's Office.
2. 03 cases were filed with District Attorney's Office.
3. 02 cases were filed with Juvenile Probation Department.

Court Appearances

1. Investigators spent 00 days in court appearances.

Narcotics Seized:

1. Marijuana: 31 grams
- 2 Marijuana plants:
- 3 Pharmaceutical Pills:
- 4 Cocaine:
- 5 Crack Cocaine
- 6 Heroin
- 7 Methamphetamine
8. Synthetic drugs .08 grams

Seizures (pending court disposition) : Apple i-pod, Sony personal computer,
Samsung security video system, thumb drive, 1700 items of drug paraphernalia,
\$6357.85

INGLESIDE POLICE DEPARTMENT
MONTHLY STATISTICS REPORT: March 2014

A. Communications

2,528 Calls for Service

B. Uniformed Patrol

1. 80 Reports prepared
2. 28 Adult Arrests
3. 14 Traffic Accidents Investigated
4. 325 Traffic Contacts
5. 02 Juvenile Arrests
6. 42.2 Hours Reserve Officer Service Time

C. Criminal Investigations

Uniform Crime Report (UCR), Part 1 Crimes

1. 33 Offenses Reported
2. 02 Unfounded, false or baseless
3. 15 cases were cleared by arrest or exceptional means
4. 03 case were cleared involving persons less than 18 years of age

Incidents/reports (other than UCR)

1. 47 Incident reports have been resolved or closed.

Stolen Property and Vehicles Recovered

1. \$ 383.93 in stolen property and vehicles recovered.

Cased filed with District Attorney/County Attorney's Office

1. 08 cases were filed with County Attorney's Office.
2. 01 cases were filed with District Attorney's Office.
3. 02 cases were filed with Juvenile Probation Department.

Court Appearances

1. Investigators spent 00 days in court appearances.

Narcotics Seized:

1. Marijuana:
- 2 Marijuana plants:
- 3 Pharmaceutical Pills: 47
- 4 Cocaine:
- 5 Crack Cocaine
- 6 Heroin
- 7 Methamphetamine
8. Synthetic drugs

Seizures (pending court disposition) : Apple i-pod, Sony personal computer,
Samsung security video system, thumb drive, 1700 items of drug paraphernalia,
\$6357.85

Ingleside Animal Control
Monthly Report

Month of	<u>FEB 2014</u>
County	Cats: 6 Dogs: 10
Animals Impounded	Cats: 11 Dogs: <u>33</u>
Returned to Owner	Cats: 0 Dogs: 2
Adopted Out	Cats: 0 Dogs: 4
Released to Rescue	Cats: 0 Dogs: 2
Put To Sleep	Cats: 10 Dogs: 17
Warning Citations	Roger- 0 CJ - 0
Court Summons	Roger - CJ - 0
Calls For Service	96

Preparer's Signature: Catherine Shusta

Date: March 3, 2014

Ingleside Animal Control
Monthly Report

Month of	<u>MARCH 2014</u>
County	Cats: 3 Dogs: 16
Animals Impounded	Cats: 12 Dogs: <u>23</u>
Returned to Owner	Cats: 0 Dogs: 3
Adopted Out	Cats: 0 Dogs: 0
Released to Rescue	Cats: 3 Dogs: 7
Put To Sleep	Cats: 9 Dogs: 20
Warning Citations	Roger- 0 CJ - 0
Court Summons	Roger - CJ - 0
Calls For Service	89

Preparer's Signature: Jennifer Salinas

Date: April 1, 2014

City of Ingleside Office of Emergency Management Monthly Report

February 2014

Training/Meetings:

- Intro to CERT Final Drill Armory – Corpus Feb 1
- Quarterly CBCERT Mtg/Training Armory – Corpus Feb 1
- Mtg with Dr. Mobley in regards to CERT for the Medical Explorers Feb 19
- EMAT (Emergency Managers Association of Texas) Symposium San Marcos Feb 23-26

Grants:

- FY 2011 Citizen Corps Grant - Complete

BASIC PLAN & ANNEX INFORMATION										
Levels	Annex	Name	Plan Date	Expire Date	Responsibility	Started	To EMC	To State	Approved	
Basic	BASIC		5/29/2008	5/29/2013	EMC	6/21/2013	8/22/2013	8/23/2013	Approved	
	A	Warning	7/17/2008	7/17/2013	Police Chief	7/29/2013	8/26/2013	8/29/2013	Approved	
	B	Communications	1/12/2010	1/12/2015	Police Chief					
	C	Shelter & Mass Care	7/17/2008	7/17/2013	Asst. EMC	7/29/2013	10/10/2013	10/11/2013	Approved	
	E	Evacuation	12/28/2009	12/28/2014	Police Chief					
	I	Emergency Public Info	7/20/2011	7/20/2016	City Secretary					
	M	Resource Management	8/8/2011	8/8/2016	Finance Dir <i>changed to EMC</i>					
	N	Direction & Control	5/31/2011	5/31/2016	City Manager					
	O	Human Services	7/9/2008	7/9/2013	Asst. EMC	7/29/2013	8/27/2013	8/29/2013	Approved	
	Q	Hazmat/Oil Spill	1/12/2013	1/12/2015	Fire Chief					
V	Terrorism	2/22/2011	2/22/2016	Police Chief						
Intermediate	D	Radiological Protection	5/3/2011	5/3/2016	Fire Chief					
	F	Firefighting	5/3/2011	5/3/2016	Fire Chief					
<i>Includes the basic level annexes</i>	G	Law Enforcement	7/19/2008	7/19/2013	Police Chief	7/29/2013	8/29/2013	10/11/2013	Approved	
	H	Health & Medical	8/8/2011	8/8/2016	Asst. EMC					
	J	Recovery	4/28/2008	4/28/2013	Finance Dir <i>changed to EMC</i>	3/27/2013	5/24/2013	5/29/2103	Approved	
	K	Public Works	6/28/2011	6/28/2016	Public Works Dir					
	L	Energy & Utilities	6/28/2011	6/28/2016	Public Works Dir					
	R	Search & Rescue	4/28/2008	4/28/2013	Fire Chief	3/27/2013	5/3/2013	5/29/2013	Approved	
	S	Transportation	7/20/2011	7/20/2016	Public Works Dir					
Advanced	P	Hazard Mitigation	8/8/2011	8/8/2016	Building Official					
	<i>Includes basic & advanced level annexes</i>	T	Donations Mgmt	4/28/2008	4/28/2013	Finance Dir <i>changed to EMC</i>	3/28/2013	5/8/2013	8/2/2013	Approved
		U	Legal	4/30/2008	4/30/2013	City Secretary	4/2/2013	5/8/2013	5/29/2013	Approved

Upcoming:

Registration for training on www.preparingtexas.org

- | | | |
|------------|--|----------------|
| 4/14-15 | G-720 Mitigation Grants Course | Corpus Christi |
| 4/22-24/14 | EOC Operations & ICS Interface G-975 | Corpus Christi |
| 5/7-8 | Coastal Bend Hurricane Conference | Robstown |
| 5/9 | Coastal Bend Hurricane Tabletop | Robstown |
| 5/28-29 | G-358 Evacuation & Re-Entry Planning | Port Aransas |
| 5/29 | Regional Functional Hurricane Exercise | Around Region |

Signed,
Stan Bynum, EMC/Police Chief

Shanna K. Owens, Asst. EMC/EM Planner

City of Ingleside Office of Emergency Management Monthly Report

March 2014

Training/Meetings:

- Mtg with Garner Representative – Tim Ware about any updates to Contingency Contract Mar 19
- G-366 Planning for the needs of children in disasters (free State Class) held at Fire Station Mar 27

Grants:

- NONE

BASIC PLAN & ANNEX INFORMATION										
Levels	Annex	Name	Plan Date	Expire Date	Responsibility	Started	To EMC	To State	Approved	
Basic	BASIC		5/29/2008	5/29/2013	EMC	6/21/2013	8/22/2013	8/23/2013	Approved	
	A	Warning	7/17/2008	7/17/2013	Police Chief	7/29/2013	8/26/2013	8/29/2013	Approved	
	B	Communications	1/12/2010	1/12/2015	Police Chief					
	C	Shelter & Mass Care	7/17/2008	7/17/2013	Asst. EMC	7/29/2013	10/10/2013	10/11/2013	Approved	
	F	Evacuation	12/28/2009	12/28/2014	Police Chief					
	I	Emergency Public Info	7/20/2011	7/20/2016	City Secretary					
	M	Resource Management	8/8/2011	8/8/2016	Finance Dir <i>changed to EMC</i>					
	N	Direction & Control	5/31/2011	5/31/2016	City Manager					
	O	Human Services	7/9/2008	7/9/2013	Asst. EMC	7/29/2013	8/27/2013	8/29/2013	Approved	
	Q	Hazmat/Oil Spill	1/12/2013	1/12/2015	Fire Chief					
V	Terrorism	2/22/2011	2/22/2016	Police Chief						
Intermediate	D	Radiological Protection	5/3/2011	5/3/2016	Fire Chief					
	<i>Includes the basic level annexes</i>	F	Firefighting	5/3/2011	5/3/2016	Fire Chief				
		G	Law Enforcement	7/19/2008	7/19/2013	Police Chief	7/29/2013	8/29/2013	10/11/2013	Approved
	H	Health & Medical	8/8/2011	8/8/2016	Asst. EMC					
	J	Recovery	4/28/2008	4/28/2013	Finance Dir <i>changed to EMC</i>	3/27/2013	5/24/2013	5/29/2103	Approved	
	K	Public Works	6/28/2011	6/28/2016	Public Works Dir					
	L	Energy & Utilities	6/28/2011	6/28/2016	Public Works Dir					
	R	Search & Rescue	4/28/2008	4/28/2013	Fire Chief	3/27/2013	5/3/2013	5/29/2013	Approved	
S	Transportation	7/20/2011	7/20/2016	Public Works Dir						
Advanced	P	Hazard Mitigation	8/8/2011	8/8/2016	Building Official					
	<i>Includes basic & advanced level annexes</i>	T	Donations Mgmt	4/28/2008	4/28/2013	Finance Dir <i>changed to EMC</i>	3/28/2013	5/8/2013	8/2/2013	Approved
		U	Legal	4/30/2008	4/30/2013	City Secretary	4/2/2013	5/8/2013	5/29/2013	Approved

Upcoming:

- | | | |
|-----------------|---|----------------|
| 4/11 @ 11:30 am | Coastal Bend Texas Volunteers Active in Disasters (CBTVOAD) Mtg | Corpus Christi |
| | Registration for training on www.preparingtexas.org | |
| 4/14-15 | G-720 Mitigation Grants Course | Corpus Christi |
| 4/22-24/14 | EOC Operations & ICS Interface G-975 | Corpus Christi |
| 5/7-8 | Coastal Bend Hurricane Conference | Robstown |
| 5/9 | Coastal Bend Hurricane Tabletop | Robstown |
| 5/28-29 | G-358 Evacuation & Re-Entry Planning | Port Aransas |
| 5/29 | Regional Functional Hurricane Exercise | Around Region |

Signed,
Stan Bynum, EMC/Police Chief

Shanna K. Owens, Asst. EMC/EM Planner

Ingleside Fire Department Monthly Report for February 2014

Types NFIRS Summary by Incident Type	#	Mutual Aid Given	Mutual Aid Received	County Calls
Fires				
Structures (110-118, 120-123)	3	1	1	1
Vehicle (130-138)				
Other (100, 140-173)	1			
Rescue				
EMS (300-323)	1			
Other (331-381)	1			
Hazardous Conditions (400-482)	2		1	1
Service Calls (500-571)	1			
Good Intent (600-671)	3			
Severe weather or natural disaster (800-815)				
Special Incident Type (900-911)				
False Calls				
Malicious (710-715, 751)				
Other false calls (700, 721-746)	1			

🌿 **Fuel Usage:**

- Diesel: 121.4 gallons
- Gasoline: 123.6 gallons
- Total Fuel: 245 gallons

🌿 **Water Usage:**

- 4100 Incident Calls (if used in mutual aid, we refill in that jurisdiction)
- 0 Used in training & other activities
- 4100 Total gallons of water

▪ *SEE ATTACHED REPORT FOR FUEL AND WATER*

🌿 **Meetings/other:**

- Business Mtgs: 2nd Tuesday of every month @ 7 pm
- Business Meeting Schedule:
 - March 11
 - April 8
 - May 13
- Apparatus Checks: 4th Tuesday of every month @ 7 pm

🌿 **Training:**

- Trainings: 1st & 3rd Tuesdays every month @ 7 pm for in-house training
- Members may attend training around the region at various Area Fire Schools.

🌿 **Total Membership:** 45 members, 4 new applicants, 4 Lifetime members

🌿 **IVFD Volunteer Hours (man hours-estimated):**

- Mtgs: 220 Incident calls: 328 (2.5 hrs average/call)
- Other: 128 Fabrication on brush trucks

Fire Marshal:

Report submitted by Fire Marshal.



🌿 **Fire Corps:**

- 2014 Business Mtgs: Feb 27th, June 5th, Sept. 4th, Dec. 4th starting at 6 pm.
- Training 3rd Tuesday/month @ 7:00 pm
 - Total members: 10

🌿 **IFC Volunteer Hours** (hrs are approximate):

- Meetings/training: 23 Activities: 62 Incident Calls: 18

🌿 **Grants:**

- TFS Training Grant NFPA Officer 1 Class \$1125.00

🌿 **Upcoming:**

- Ingleside Easter Celebration April
- Open House May
- Coastal Bend Hurricane Conference May

Signed,

RJ Thomas
Fire Chief

Shanna K. Owens
Admin Assistant

Ingleside Fire Department Monthly Report for March 2014

Types NFIRS Summary by Incident Type	#	Mutual Aid Given	Mutual Aid Received	County Calls
Fires				
Structures (110-118, 120-123)	5	1		1
Vehicle (130-138)				
Other (100, 140-173)	5	2		2
Rescue				
EMS (300-323)	2			
Other (331-381)	2			
Hazardous Conditions (400-482)	9			1
Service Calls (500-571)	2			1
Good Intent (600-671)				
Severe weather or natural disaster (800-815)				
Special Incident Type (900-911)				
False Calls				
Malicious (710-715, 751)				
Other false calls (700, 721-746)				

🌿 **Fuel Usage:**

- Diesel: 262.3 gallons
- Gasoline: 135.4 gallons
- Total Fuel: 397.7 gallons

🌿 **Water Usage:**

- 11020 Incident Calls (if used in mutual aid, we refill in that jurisdiction)
- 2000 Used in training & other activities
- 13020 Total gallons of water

▪ SEE ATTACHED REPORT FOR FUEL AND WATER

🌿 **Meetings/other:**

- Business Mtgs: 2nd Tuesday of every month @ 7 pm
- Business Meeting Schedule:
 - April 8
 - May 13
 - June 10
- Apparatus Checks: 4th Tuesday of every month @ 7 pm

🌿 **Training:**

- Trainings: 1st & 3rd Tuesdays every month @ 7 pm for in-house training
- Members may attend training around the region at various Area Fire Schools.
- CPR, First Aid & AED Training (Mar 4 & 18)
- Fire Extinguisher Training provided to McCampbell Airport personnel.

🌿 **Total Membership:** 45 members, 4 new applicants, 4 Lifetime members

🌿 **IVFD Volunteer Hours (man hours-estimated):**

- Mtgs: 232 Incident calls: 620 (2.5 hrs average/call)
- Other: 224 Fabrication on brush trucks

Fire Marshal:

Report submitted by Fire Marshal.

🌿 **Fire Corps:**

- 2014 Business Mtgs: Feb 27th, June 5th, Sept. 4th, Dec. 4th starting at 6 pm.
- Training 3rd Tuesday/month @ 7:00 pm
 - Total members: 10

🌿 **IFC Volunteer Hours** (hrs are approximate):

- Meetings/training: 38 Activities: 184 Incident Calls: 6
-

🌿 **Grants:**

- TFS Training Grant NFPA Officer 1 Class \$1125.00
-

🌿 **Upcoming:**

- Ingleside Easter Celebration April
- Open House May
- Coastal Bend Hurricane Conference May

Signed,

RJ Thomas
Fire Chief

Shanna K. Owens
Admin Assistant