



PO Drawer 400 • 2665 San Angelo • Ingleside, TX. 78362  
Phone: 361-776-3815 - [building@inglesidetx.gov](mailto:building@inglesidetx.gov)

## COMMERCIAL BUILDING PERMIT

Class of Work: New ( ) Remodel/Repair ( )

Building Site Address: \_\_\_\_\_ Permit #: \_\_\_\_\_

Legal Description: Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Subdivision: \_\_\_\_\_ Parcel ID#: \_\_\_\_\_

Setbacks: Front: \_\_\_ Left side: \_\_\_ Right Side: \_\_\_ Rear: \_\_\_ Square Footage: \_\_\_\_\_ Valuation: \$ \_\_\_\_\_

OWNER: Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

(Number & Street) (City) (State) (Zip)

CONTRACTOR: Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

(Number & Street) (City) (State) (Zip)

ENGINEER: Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

(Number & Street) (City) (State) (Zip)

ARCHITECT OR DESIGNER: Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

(Number & Street) (City) (State) (Zip)

Describe Work: \_\_\_\_\_

**All documents are REQUIRED to be submitted electronically for review to the Building Department for your project to be considered: [building@inglesidetx.gov](mailto:building@inglesidetx.gov)**

- \_\_\_\_ Impact Fees Form - Water/Sewer (Must be paid prior to building permit being issued)
- \_\_\_\_ Availability of water and sewer.
- \_\_\_\_ Site Plan (drawn to scale indicating dimensions, lot lines, building lines, location of building, driveways, & parking)
- \_\_\_\_ Driveway is required on plans if less than One (1) acre of land
- \_\_\_\_ WPI-1 from a Windstorm Engineer.
- \_\_\_\_ Engineered Sealed and Signed Foundation Plan.
- \_\_\_\_ Drainage Form to be completed by Surveyor or Engineer
- \_\_\_\_ Full size detailed building plans, including structural details.
- \_\_\_\_ Signed Energy Check Report to be completed by Energy Inspector
- \_\_\_\_ Mechanical Project Summary Report – with layout
- \_\_\_\_ Elevation Certificate to show the foundation floor 12” above BFE or street (whichever is higher). Is lot in Flood Plain?
- \_\_\_\_ Survey, if deemed necessary (54-5 No building permit shall be issued for work on any property which has not been platted or which constitutes only a portion of a platted lot)

**The City of Ingleside does not accept construction material waste. All construction material waste must be removed and properly disposed of at the expense of the owner/contractor.**

**Porta Potty & construction material waste trailer/dumpster is required on site during construction.**

**The City of Ingleside requires a copy of Engineer’s final report (WPI-2), a certificate of Termite pre-treat report, and final RESNET/HERS rating certificate prior to C of O being issued.**

Signature: \_\_\_\_\_

Zone: \_\_\_\_\_ Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_