



## **CITY OF INGLESIDE JOB DESCRIPTION**

### **Equipment Operator I**

**Department:** Streets and Facilities  
**FLSA Status:** Non-Exempt  
**Effective Date:** 05/13/2020  
**Pay Grade:** 5

#### **POSITION SUMMARY**

Performs semiskilled work operating a variety of light to medium automotive, construction, and specialty equipment in the performance of a variety of public works installation and maintenance activities, maintaining and performing minor maintenance on assigned equipment, and related work as apparent or assigned. Work is performed under the moderate supervision of the assigned supervisor.

#### **QUALIFICATION REQUIREMENTS**

*To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.*

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Operates a variety of light to heavy equipment such as backhoe, small excavators, mowers, packers, rollers, skid loaders, tractors, all trucks and similar motorized vehicles, and small equipment such as chain saws and hand tools.
- Checks street signs and makes repairs or replaces, as needed.
- Clears and repairs catch basins, culverts, ditches, storm drains, water, and sewer lines; removes heavy brush and debris.
- Operates landscaping equipment and performs a variety of grounds keeping tasks; maintains rights-of-ways and landscaped areas; assists in the removal and trimming of trees.
- Operates asphalt patching and other equipment to pave potholes and repair utility cuts, raising valves and manhole covers in preparation for resurfacing, constructing curb and gutter and sidewalks, and other tasks.
- Operates equipment in street and pedestrian traffic, around other ground utilities and in other tight places requiring care and skill.
- Performs minor repairs and preventative maintenance of equipment.
- Serves as Brush Truck Operator as needed or required.
- Complete assigned health and safety courses to create a safe work environment

#### **SUPERVISION RECEIVED AND EXERCISED**

- Moderate Supervision
- Under the direction of the assigned supervisor

## EDUCATION AND EXPERIENCE REQUIREMENTS

*Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

- **Education** – High school diploma or GED
- **Experience** – Moderate experience in operation of light and medium motorized equipment used in construction and maintenance of streets and drainage, or equivalent combination of education and experience.
- **License or Certificate** – Valid driver's license in the State of Texas (Class C required; Class B preferred). Must obtain a Class B driver's license within 6 months of hire date. Failure to obtain or maintain the required license could result in reclassification or termination of employment.
- **Special Requirements** – May require possession of, or ability to obtain, specific licenses and/or certifications depending on departmental assignment.

<b>Required Education:</b>	High School Diploma/ GED
<b>Required Experience:</b>	Moderate experience
<b>Combination OK?</b>	Yes
<b>License or Certificate:</b>	Valid Texas DL

## KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED

- General knowledge of the operation, maintenance, capabilities, and limitations of equipment used in area of assignment.
- General knowledge of the occupational hazards and proper safety precautions involved in the operation of equipment.
- Thorough knowledge of traffic laws and regulations governing equipment operation.
- Skill in the operation of equipment.
- Ability to read and write.
- Ability to understand and follow specific oral instructions, and to give directions to other employees.
- Ability to detect signs of mechanical failure of equipment.
- Ability to make minor repairs and adjustments to equipment.
- Ability to establish and maintain effective working relationships with associates and the public.

## PHYSICAL DEMANDS

*The physical demands herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential job functions.*

- This work requires the regular exertion of up to 10 pounds of force and occasional exertion of up to 50 pounds of force.
- Work regularly requires standing; walking; using hands to finger, handle, or feel; climbing or balancing; frequently requires sitting and reaching with hands and arms; and occasionally requires stooping, kneeling, crouching, crawling, and lifting.
- Work has standard vision requirements.
- Vocal communication is required for expressing or exchanging ideas by means of the spoken word.
- Hearing is required to perceive information at normal spoken word levels.

<b>Weight:</b>	10-50 lbs.
<b>Environment:</b>	Noisy
<b>Physical Activity:</b>	Heavy

- Work requires operating machines, operating motor vehicles or equipment, and observing general surroundings and activities.
- Work regularly requires exposure to outdoor weather conditions; frequently requires working near moving mechanical parts and exposure to vibrations; and occasionally requires wet, humid conditions (non-weather), working in high, precarious places, exposure to extreme heat (non-weather), and exposure to the risk of electrical shock.
- Work is generally in a noisy location (e.g. on or near noisy equipment).

**Personnel and Policy Handbook section 3-C**

*“all new employees are required to complete the FEMA IS-100, IS-200, and IS-700 within the first six (6) months of employment. All supervisors and managers are also required to complete the FEMA IS-300 and IS-400 within six (6) months of holding position.”*

*Note: The above statements are intended to describe the general nature and level of work being performed by the incumbent(s) of this job. They are not intended to be an exhaustive list of all responsibilities and activities required of this position. Nothing in this job description restricts management’s right to assign duties and responsibilities to this job at any time. The omission of specific job duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment contract and is subject to change as the needs of the employer and requirements of the job change.*

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Employee Signature

\_\_\_\_\_  
Date